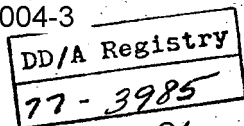


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*19 Jul 77*

8 JUL 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM: Robert W. Gambino  
Director of Security

SUBJECT: Exemptions from Security Classification  
Markings of Paragraphs and Titles

REFERENCE:

25X1

1. Action Requested: This memorandum contains a recommendation for your approval.

2. Background: Pursuant to the provisions of  of  we are submitting herein a list of categories of documents for which paragraph classification will be impracticable:

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25A1

a. Documents Covering Personnel Security Problem Cases. These documents reflect the problem and steps taken by the Office of Security and other interested components to resolve it. Although all such documents are protected from disclosure by the Privacy Act, some are so sensitive that unauthorized disclosure could cause damage to the national security and, therefore, are classified. Since these documents are not subject to public disclosure and may contain a mixture of personal, privileged, operational, and derogatory information, it is impracticable to have paragraph classification or marking and it serves no useful purpose.

b. Polygraph Reports. Polygraph reports are classified. They are also protected against disclosure by the Privacy Act. Like the documents described above, paragraph classification or marking is impracticable and serves no useful purpose.

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c. Security Clearance Appraisals. These documents, like polygraph and other reports, may contain a mixture of personal, privileged, operational, and derogatory information. They are protected from disclosure by the Privacy Act. Accordingly, it is impracticable to classify or mark them paragraph by paragraph, nor would it serve any useful purpose to do so.

d. Domestic Field Office Correspondence. Historically, the Office of Security has not classified its Letters of Assignment and other documents, including teletype communications, sent to the Field Offices; nor has the Field classified its reports submitted to Headquarters. Such matters, however, are handled and stored as though they had a classification marking of SECRET. The purpose of this non-classification is to avoid drawing attention to the activities of our Field Offices.

e. Audio Countermeasures Reports. The category of documents at issue is that related to audio countermeasures equipment and procedures, trip schedules, budgeting, travel requests, identity of travelers, and audio countermeasures inspection reports. Most documents related to these categories are classified in their entirety and in all aspects. The exceptions would be incidental. The effort necessary to comply with the requirement to classify paragraph by paragraph would be inconsistent with possible benefits. Such classification activity would serve no practical purpose in view of the fact that the information would normally not be releasable under either the FOIA or Privacy Act and the fact that this information serves no value to elements compiling other documents.

3. Recommendation: It is recommended that in accordance with [redacted] the Deputy Director for Administration authorize exemption of the above-listed documents and categories of documents from paragraph classification or marking.

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[redacted]  
Robert W. Gambino

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**SUBJECT:** Exemptions from Security Classification  
Markings of Paragraphs and Titles

**APPROVED:** /s/John F. Blake

**DISAPPROVED:**

**DATE:** 13 JUL 1977

**Distribution:** *to be completed*  
Original - Return to OS  
② - DD/A *with no action*  
time.

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